

Please complete in black ink or type and upload by [clicking here](#). Please complete this form in full reading the attached guidance notes prior to completion.

## Post Details

Job Title	_____
Location/Name of Service	_____ _____

## Personal Details

Surname	Initial	Please list any other surnames you have been known by
Preferred Title (optional)	Mr / Mrs / Ms / Miss	_____
National Insurance No.	_____	Telephone No. (Home)
Address	_____	Contact No.
_____	_____	Email
_____	Postcode	Do you hold a current UK driving licence? Yes <input type="checkbox"/> No <input type="checkbox"/>

## Current Employment

Name of Employer	_____	Position Held	_____
Address	_____	Salary/Wage Scale	£ _____ to £ _____ per week/year
_____	_____	Current salary	£ _____ per year
_____	_____	Date Commenced	_____
_____	Postcode	Notice Required	_____

## Eligibility to Work in the UK

Are you eligible to work in the UK or are you currently in the process of applying for eligibility?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you lived outside the UK for at least 3 consecutive months in the past 5 years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

## Rehabilitation of Offenders

This post is covered by the terms of the Rehabilitation of Offenders Act 1974 (Exclusions and Exceptions) (Scotland) Order 2003. The note attached to this application form gives full details of how this affects the way in which you answer the following questions.

If you are successful in your application for this post you will be required to complete either a PVG or Disclosure check and a self declaration form.

You will not be able to commence in post until both of these have been received and approved as satisfactory.

Do you have any criminal convictions? Yes  No  Do you have any cases pending against you? Yes  No

If yes, please give details

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## Christian Commitment

Having read the notes for applicants please affirm your acceptance of the CrossReach statement of faith: Yes  No

Please comment on your ability to carry out the Christian related job activities as detailed in the job description:

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Please provide the name, address, contact email and telephone number of someone who can comment on your Christian commitment and your ability to uphold the Christian Ethos. This cannot be a relative.

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## References

- Please give name, address and occupation of two referees who know you in a work capacity, one of whom must be your line manager with your current employer (or last line manager with your last employer if you are not currently in work). These referees must be different to the referee who has commented on your Christian commitment and must not be a relative.
- If you have not been previously employed please give the names of two people who can provide character references.
- Please tick the box if you have any objections to a referee being contacted prior to interview.
- Current employees of CrossReach need not complete this section since their Line Manager will be contacted for a reference.

Name and address  Name and address

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Postcode Postcode

Job title Job title

Relationship Relationship

Email Email

Contact telephone number Contact telephone number

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## Secondary Education

Name and Address of School	Subject/Module	Type of award e.g. (Higher, Ordinary, Standard, Scotvec)	Grade	Year obtained
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

## Further and Professional Education

Name of University, College or other institution	Dates (mm/yy) From To	Subjects studied	Qualification	Year obtained
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

## Vocational Qualifications and Other Training

Details of Award	Level	Year obtained	SQA No. if known
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

## Membership of Professional Bodies/Associations/Regulatory Bodies (e.g. SSSC/NMC)

Name of professional body/association/regulatory body	Status: current/pending/lapsed	Registration number	Expiry date
_____	_____	_____	_____

## Previous Employment

Have you previously been employed by CrossReach (previously Board of Social Responsibility) in any capacity? Yes  No

If yes, please give reason for leaving \_\_\_\_\_

Job Title \_\_\_\_\_

## Previous Employment contd.

Give details of all previous employment, starting with your most recent. To comply with safer recruitment please ensure that any gaps in employment are detailed with reasons given.

Please complete the date you left secondary school (mm/yy) \_\_\_\_\_

Employer's name and address	Position held	Period of employment	Reason for leaving
		From (mm/yy) – To (mm/yy)	
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

## Relevant Information

Please state your reasons for applying and detail any skills and experience relevant to your application for this post.\*

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\* You may wish to continue on a separate sheet – no more than 1 A4 side.

## Declaration

Do you have a relative employed by CrossReach?

Yes

No

If yes, nature of relationship \_\_\_\_\_

I declare that the information I have given is, to the best of my knowledge and belief, true and complete. I understand and accept that any false statement may disqualify me from appointment or render me liable for dismissal. I consent to all the information contained in this application and equal opportunities monitoring form being gathered and processed by the organisation. I have completed the application in full and understand that CVs are not accepted.

Signature \_\_\_\_\_

Date \_\_\_\_\_

